



# **SCHEDULE CHANGE REQUEST**

Available 2nd week of school  
and only if

**STUDENT IS IN A COURSE HE/SHE HAS  
PREVIOUSLY PASSED.**

**STUDENT IS SCHEDULED INTO A CLASS THAT  
HAS A PRE-REQUISITE THAT HAS NOT BEEN  
COMPLETED.**

**STUDENT IS A SENIOR AND NEEDS A CLASS TO  
MEET THE GRADUATION REQUIREMENT.**