



Pasco County Title 1 School Level
Parent and Family Engagement Plan 2023-2024
DRAFT

Hudson High School

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

Hudson High School believes parents are the key to the educational success of their student. We see parents as a valuable resource in developing the most effective educational plan for each student. As a school, we strive to be a part of the community and a place where parents are always welcome. We recognize the need to work with parents and families to accomplish our goals of academic achievement and personal growth for each student. We strongly believe that ongoing staff training is critical in meeting our goals. By working together, we will make a difference in our students' lives.

What is Required:

Assurances: We will:

- Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- Involve parents in the planning, review, and improvement of the Title I program.
- Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents and teachers will communicate.
- Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- Coordinate with other federal and state programs, including preschool programs.
- Provide information in a format and language parents can understand and offer information in other languages as feasible.

Principal: _____

Date: _____

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EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

- 1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.**

Describe the method in which parents were involved	Parents will review, discuss and submit suggestions regarding Hudson High School's comprehensive needs assessment, Title 1 Parent and Family and Engagement Plan and Title 1 Parent Compact for the 2023-2024 school year both virtually through a Mach form and as part of a School Advisory Council (SAC) meeting on 1/18/24.
Date of meeting to gather parent input for Comprehensive Needs Assessment	1/18/24
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	1/18/24

**Evidence of the input gathered and how it was/will be used should uploaded to Title I Crate.*

- 2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.**

How were parents invited to develop or revise the compact?	Parents will be invited to review, discuss and submit suggestions of the Hudson High School's comprehensive needs assessment, Title 1 Parent and Family and Engagement Plan and Title 1 Parent Compact for the 2023-2024 school year. Parents were informed of the curriculum being used; the academic assessments used at HHS as part of The Title 1/Meet the teacher day on August 4, 2023. All families were sent the annual Title 1 letter. The non state certified letter was sent out on October 9, 20203.
Date of parent meeting to develop or revise the compact	1/18/24
What communication methods will be used between teachers & parents as well as school & parents?	Parents/guardians will be informed of school activities through various types of communication throughout the school year. Hudson High School's staff will maintain a record of all parent contacts each year. Some of the types of communications to be used include Orientation Night, Annual Registration, Parent nights, myStudent messages, Ongoing parent/teacher conferences, social media, School Webpage with

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	Parent Information Link, MyStudent communication (attendance and grades), College and Career Newsletter, SAC meetings, weekly updates from principal.
Elementary schools are required to hold at least one face to face conference with parents. Explain your process?	Not applicable

**A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

**Evidence of the input should be uploaded to Title I Crate.*

3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

What information is provided at the meeting? How are parents notified of the meeting?	Parents will receive information about the Title I section of the Every Student Succeeds Act (ESSA, 2015), its primary purposes, schools’ responsibilities under Title I, our Title I Compact, what Title I funds can and cannot be spent on, the results of our annual Comprehensive Needs Assessment, our 2023-2024 Title I Plan, opportunities for parents to participate in school governance and opportunities for parents to learn more about how to get more involved in and to best support their child’s education.
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	Title 1/Meet the teacher day, August 4, 2023 Hudson High School’s administrative and leadership team met during pre-school planning week to review requirements for our annual Title I Information presentation and to develop an agenda and scripts that highlights parent’s rights under Title I (ESSA, 2015).
How do parents who are not able to attend receive information from the meeting?	Title 1 Info will be posted on school website.
How are parents informed of their rights?	Parents will be informed of their rights under Title I as part of a presentation and accompanying brochure disseminated at our annual Title I Parent Night on TBA. Parents will have opportunities to ask questions regarding their rights as part of the presentation.

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	MTSS Provided by Student Services Staff & Diagnostic Assessment
Title IX-Homeless	MTSS Provided by Student Services Staff & partnership with Pasco County SIT program
Preschool Programs	Not Application
IDEA/ ESE	MTSS Provided by Student Services Staff & Diagnostic Assessment
Migrant	MTSS Provided by Student Services Staff & Diagnostic Assessment

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Other	MTSS Provided by Student Services Staff & Diagnostic Assessment
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5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Allocation	\$18,150 – allocated for 22-23 school year, allocation for 23-24 school year to be determined
Explain how these funds will be used this school year	Hudson High School’s portion of Title I funds to support parent and family engagement will be used to support our Parent Night events where parents have opportunities to learn more about Hudson’s public education programs/procedures, state standards, curriculum, assessments, graduation/career pathways, post-secondary enrollment requirements, scholarships/financial aids and parenting. Title I funds will be used to copy information for parents and to pay teachers/counselors to help facilitate these events. This year we will be using part of the funds to pay for a Parent Involvement position.
How are parents involved in deciding this?	Parents will be involved in deciding how our Title I parent and family engagement funds would be spent as part of a SAC meetings on January 18, 2024.
How did you document parent input?	Documentation of explicit parent involvement in the development/ feedback of our Comprehensive Needs Assessment, Title I Parent & Family Engagement Plan and Title I Parent Compact for the 2024-2025 school year will be discussed at the January 18, 2024 SAC/parent meeting.

6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.

- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
- Think of Family Engagement as a strategy to reach the goal of student achievement
- Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

<u>Building Capacity of Parents</u>	<u>How will this impact Student Achievement ?</u>	<u>Tentative Date/Time</u> <small>Are they flexible?</small>	<u>Check all that apply.</u>				<u>How will this support learning at home?</u>	<u>SUP Goal (s) this Strategy supports</u>
<u>Title and Description of Event</u>			<u>Transportation</u>	<u>Meal Refreshments</u>	<u>Childcare</u>	<u>Translation</u>		
Curriculum Open House	Course/program of study requirements	9/15/23					Parents will receive information regarding graduation requirements, course description, expectation and syllabi provided.	High Impact Instruction
Progress Monitoring Quarterly Parent Newsletter	Student self - monitoring and improved state assessment proficiency	Quarterly					Increased awareness of how to access up-to-date grades and/or test data will provide parents with the information they need to help ensure	Data Driven Decision Making

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							students work toward their academic goals at home.	
Other Activities FAFSA night, College Application Night, Parent workshops	Increase post-secondary enrollment rates.	Quarterly					Parents will learn more information about post-secondary education institution admission requirements and about how to apply for financial aid and scholarship opportunities. How to improve family communication and how to develop healthy academic/social emotional habits and routines.	Collaborative Culture
Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.	Parents are provided information regarding curriculum, achievement levels, course/program of study options, graduation requirements, financial aid/scholarship opportunities, post-secondary enrollment requirements as part of presentations and handouts disseminated at advertised parent night events. This year these presentations will be recorded on video and posted online, along with accompanying handouts, on the school's website.							
How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?	Parents are provided information regarding curriculum, achievement levels, course/program of study options, graduation requirements, financial aid/scholarship opportunities, post-secondary enrollment requirements as part of presentations and handouts disseminated at advertised parent night events. This year these presentations will be recorded on video and posted online, along with accompanying handouts, on the school's website.							
Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.	Hudson High School is fortunate to employ many staff who are bilingual and who speak a variety of world languages including: Spanish, French, Russian and Arabic. These staff will be available to translate speech and documents at planned parent universities and other events. In the event that a member of staff cannot translate information for parents, we will seek support from the district to translate information.							
What are the barriers for parents to attend workshops/events and how do you overcome these?	The primary barriers are parent/guardian availability. Information shared at meetings/workshops will be uploaded onto school website and included in parent newsletter.							
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	Meetings and event times will vary (AM SAC meetings, pm parent nights, virtual meetings as needed)							
How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	Hudson High School will comply with ADA regulations. There are no barriers for parents with disabilities to participate in any parent and family engagement event.							

**These events should be included on the Data Collection Sheet for School Events.*

7. Utilize strategies to ensure meaningful Communication

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Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	Hudson High faculty, staff and administrators will use a variety of media/methods to maintain exceptional communication with parents and families. HHS administrative and leadership teams are implementing improved procedures to communicate with families through letters in the mail, the auto-dialer system, a quarterly newsletter, maintenance of the website, posting information on social media and updates.
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Grade Level Team Meetings	Administrators will meet regularly with Student Service support teams to identify and monitor at-risk students and to share strategies to increase and promote partnerships with parents to support and improve students' academic success and social-emotional wellbeing.	Professional Learning Community (PLC)	Teachers, Counselors, Administrators, and SSAP	Weekly
RtI Positive Behavior Intervention and System (PBIS) Meetings	Participants reviewed a variety of data including academic proficiency/growth, course failure, interim assessment, EWS, attendance and discipline data –and- collaborated to plan strategies to address student deficits in collaboration with parents and families.	Meetings	Teachers, Counselors, Administrators, and SSAP	Bi-Weekly
PBIS Teacher Lunch n' Learn	PBIS Committee, Administrators, and Leadership Members will provide professional development in-service workshop opportunities for staff to participate in on topics including, but not limited to: PBIS Classroom Management, Student Engagement, and Family Involvement Techniques.	Workshop and Book Study	Teachers, IAs, and SSAP	TBA

9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Front Office	Caroline Holloman cholloma@pasco.k12.fl.us	Title I Parent Brochure, SAC Brochure, Title I Parent & Family Engagement Plan, Title I Compact, HHS Course Selection Cards, FAFSA Application Info., Scholarship Opportunities, GED/College Admission Testing Info., Contact Info. for Local Social Service

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Principal: _____

Date: _____

**Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

**A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*

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¹ (4/8/20)